

Post: Teaching Assistant

Salary: Grade 3 - Term Time only 32.5 hours per week (£18,562 FTE)

Contract Type: Fixed Term for 12 months

Responsible to: SENCO and Senior Leadership Team

Job Summary:

We are seeking to appoint a highly motivated Teaching Assistant to work within the school providing support for the needs of our pupils in lessons across the curriculum, at play and in other non-class situations.

Codsall Middle School is a vibrant successful school, with energetic learners and ambitious, innovative teaching staff. We are significantly oversubscribed and are part of Codsall Multi Academy Trust.

Our recent Inspection (2019) confirmed that we are a good school in all aspects.

"Codsall Middle School is a friendly and happy school. Pupils are proud to be members of the school community" (Ofsted 2019)

"Lessons are exciting and help all pupils to do well. At the end of lunchtime, pupils are eager to get to get to their next lesson" (Ofsted 2019)

We are looking for someone who has experience of supporting children's learning in a relevant environment, along with good numeracy/literacy skills and the relevant qualifications.

Core Purpose

To support pupil's learning under the guidance of Teachers, SENCo and Head of School.

To provide structured opportunities for pupils to play and participate in sporting activities.

Main Duties and Responsibilities

- Assist the class teacher with learning activities ensuring health and safety and good behaviour of pupils.
- Support whole classes, small groups or individual pupils in accessing learning activities as directed by the class teacher to enable pupils' progress towards their targets.
- Be aware of and support differences to ensure all pupils have equal access to opportunities to learn and develop.
- To plan and deliver structured play opportunities and other extra-curricular activities
- To accompany pupils to school sports events and out-of-hours activities.

- As required, to prepare the classroom/outside areas for lessons, ensuring that resources and equipment are available and cleared away at the end of lessons as appropriate.
- Undertake basic record keeping in respect of pupil learning, behaviour management, well-being, child protection etc.
- Be aware of and comply with policies and procedures relating to child protection health, safety, security and confidentiality reporting all concerns to ensure pupils' wellbeing.
- Contribute to the overall work/aims of the school and appreciate and support the role of colleagues and other professionals to enable the school fulfil its development plans etc.
- Undertake training and other learning activities and attend relevant meetings (within contracted hours) as required to ensure own continuing professional development.
- Work within the relevant policies, codes of practice and legislation reporting any concerns to the relevant person.
- Good understanding of areas of learning e.g. Literacy/Numeracy/Science/SEN
- Well-developed interpersonal skills to be able to relate well to a wide range of people
- Work constructively as part of a team whilst being able to demonstrate initiative
- Effective use of ICT to support learning
- Good behaviour management skills.

Experience

- Practical experience of working with children in a school and/or sports setting

Qualifications

- Good numeracy/literacy skills
- NVQ 2 for Teaching Assistants or demonstrate equivalent knowledge skills and experience

Applications must be made electronically to wg@codsall-middle.staffs.sch.uk Further details and application pack can be found on the school website: www.codsall-middle.staffs.sch.uk

Closing date: **Thursday 29th September 2022 – 9.00am**

Interviews: Thursday 6th October 2022 or Tuesday 11th October 2022

This School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment. This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form.