



Tuesday 25th April 2023

Dear Parent/Carer,

Welcome to Arbor! Codsall Middle School is now using the Parent Portal/Arbor App and has set up an account for you.

This is what you need to do next:

- Your username is the email address that you have on school records (previously used for Go4Schools and the Parent Booking System).
- To finish creating your account you just need to set a password.
 - Go to <https://login.arbor.sc> and click **Forgot your password** to finish setting up your account.
- The Arbor App can be downloaded from either the Playstore on android phones or the Apple Store on iPhones.
- If you have any questions, please contact our dedicated Arbor helpline email address – Arborqueries@codsall-middle.staffs.sch.uk
- If you would like to attend one of the informal **support sessions** on Thursday 27th April (session 1: 3.30-4.30 and session 2: 5.30-6.30), book in on our parents' booking system - <https://codsallms.schoolcloud.co.uk/>
- Stop checking Go4School as we will stop using that from this week.

This is a big change for our school so we are sure there will be the occasional hiccup, but with your support and feedback, we think this will be a really positive move for the school and our community.

Do please contact us if you have any difficulties or queries.

Yours sincerely

Mrs K Reade
Head of School