



7th October 2022

Dear Parent/Carer,

I would like to take the opportunity to welcome you back to Codsall Middle School. This term there are a number of events, organised by the SEND team, that will be available to you to give you the opportunity for us to meet and ensure that you have access to the appropriate information to support your child.

Dates for your diary include:

- 19th October 9.30-11.30 am – SEND drop-in event. This is an opportunity to chat to myself as SENCO or our CMAT SENCO, Mrs Connolly.
- 7th November 11.30-1.00 – SEND drop in event. This is a second opportunity to chat to myself as SENCO or our CMAT SENCO, Mrs Connolly.

If you would like to attend either of the drop-in events on 19th October & 7th November, please complete the following form. <https://forms.office.com/r/iu4cqZp1Pr>

- 23rd and 28th November Parents Evenings – the opportunity to book an individual appointment to discuss your child's needs and support. For the parents evening on 23rd November & 28th November appointments will be made available through the parent booking system.

All communication about your child's special educational need should continue to come to ld@codsall-middle.staffs.sch.uk, please save this into your email address book for when you need it. You can also contact me by calling the school telephone number 01902 843177 and asking for Miss Davies, if I am not available I will call you back as soon as possible if you leave a message.

I look forward to seeing you on the 19th October at our first SEND drop-in event.

Yours sincerely,

L. Davies

Miss Laura Davies
School SENCO

