

19<sup>th</sup> October 2023

Dear Parent/Carer,

We are aware that parents at Codsall Middle School want to be fully involved in all aspects of their child's education. As a school, we value this and like to provide parents with multiple opportunities to discuss their child's learning and the support available.

In view of that, I would like to invite you to attend one of our SEND Parent Forums. These are a 'coffee morning' style, drop in event, whereby you can meet with myself to discuss your child's Special Educational Need as well as meet with other parents.

The SEND Parent Forum will take place on Thursday 26<sup>th</sup> October between 1:30-3:15pm and Thursday 9<sup>th</sup> November between 2:30-4:30pm. There is no need to attend both sessions as the same information will be shared in each one.

There will be a further opportunity to meet with me during parents evening which takes place on Wednesday 22<sup>nd</sup> November and Monday 27<sup>th</sup> November.

If you would like to attend either of the Parent Forum events, please complete the following form:

<https://forms.office.com/Pages/ResponsePage.aspx?id=caXyTzVEM0q3Uc8HZCaCUEGXTCNWAZhFiZXWq5mGdGpURUo3UUdJTDC3NEJKUjgzOTIzMExNSEtCRC4u>

Parents evening appointments will be made available through the parent booking system. Further information with regards to this will be shared with you shortly.

I look forward to meeting with you soon.

Yours sincerely,

*L. Davies*

**Miss L Davies**  
**School SENCO**